



Building Department
47 Broad Street
Eatontown, NJ 07724
Phone: (732) 389-7615+0
Fax: (732) 935-1822

APPLICATION FOR A COMMERCIAL CERTIFICATE OF OCCUPANCY
Please call for the fee

Block: _____ Lot: _____

Tenant or Applicant/Trading as: _____

Business Location: _____

Business Owner's Name and Address: _____

E- Mail: _____ Telephone # _____

Building Owner: Name and Address: _____

E-Mail: _____ Telephone # _____

Proposed Use: _____

Area of Allotted Space in Square Feet: Office: _____ Storage: _____ Other: _____

Please include a floor plan including dimensions and use of each space/room pertaining to this application.

Emergency contact and telephone # to be used during normal business hours.

Name: _____ Telephone # _____

Emergency contact and telephone # to be used after normal business hours.

Name: _____ Telephone # _____

Special Instructions: _____

Date: _____ Applicant's Signature: _____

In most cases, a Zoning Permit and a Mercantile License must also be applied for