

APPLYING FOR A MARRIAGE LICENSE

REQUIRED DOCUMENTS: to be presented when applying for a marriage license:

1. **Proof of Identity** – Photo ID - present your driver’s license, passport or state/federal I.D.
2. **Proof of Residency** – only if New Jersey Resident
3. **Your social security number** +
4. **A witness** – 18 years of age or older, your witness will need provide identification
5. **\$28.00 application fee** – cash, money order or check payable to “*Borough of Eatontown*”

****NOTE:** You must apply for your marriage license in the town that you or your fiancé reside**

+Any Social Security Number is required by law for US citizens and will be kept confidential.
Any documents in a foreign language must be accompanied by a certified English translation.

Please know in which town and on which date your marriage ceremony will occur
before you apply for a marriage license.

REQUESTED ADDITIONAL DOCUMENTS: these documents are helpful but **not** required:

1. **Birth Certificate** – a copy will establish your parents’ names and related birth information
2. **Divorce Decrees and Annulment Documents** – please bring final divorce decree or annulment document or termination for a prior marriage, prior civil union or prior domestic partnership
3. **Death Certificate** – if former spouse/civil union or domestic partner is deceased

REGISTRAR OFFICE HOURS

Monday-Friday 9:00am - 4:00pm

We request that you schedule an appointment to apply for your marriage license.

732-389-7601 or clerk@eatontownnj.com

After you apply:

1. **72 hour Waiting Period** – 72 hours **must** elapse between license application and issuance. The Waiting period begins when the application is FILED with the LOCAL Registrar
**NOTE* There is no 72 hour waiting period for a remarriage;
however you must bring a certified copy of the existing marriage*
2. **Marriage Application** – application for license is valid for 6 months from date of application
**NOTE* Only ONE marriage license may be granted from a marriage application*
3. **License Issuance** – once a license is issued to the couple it is valid for **THIRTY DAYS**
4. **License Expiration** – if a license expires **before** use, a **new application** must be made repeating all steps

Marriage Application Forms can be found on our website –

www.eatontownnj.com