



Eatontown Shade Tree Commission
47 Broad Street, Eatontown, NJ 07724
E-Mail: dpw@eatontownnj.com

TREE REMOVAL OR PRUNE REQUEST of Tree(s) within Borough Easement

Request Date: _____

Property Owner Name(s): _____

Address: _____

Phone Number: _____ Cell Phone _____

Email: _____

Type of Request:

Tree Removal: If approved, stump must be removed and area replanted in accordance with Borough Guidelines, as determined by our Certified Tree Expert, with a tree(s) from the "Approved Replacement Trees for Eatontown Homeowners."

Tree Pruning/Trim: Approval not required for minor pruning to maintain required clearance over streets/sidewalks or to maintain visibility for vehicular traffic. (Topping is harmful and strictly prohibited.)

Property owner's comments/concerns: _____

After your request has been received, a Certified Tree Expert (CTE) will make an appointment to examine your tree. When a decision has been made, you will be sent written notice of our decision. (Please return signed form to the Eatontown Shade Commission at the above address.)

I agree to bear all costs connected with the approved tree removal or pruning project. All the work will be performed by a fully insured tree service.

I/We _____ agree to abide and comply with all the rules and guidelines as stated.

Date: _____

The above information was verified by _____.

Date tree(s) checked _____

Date notification sent to property owner(s): _____

TREE REMOVAL GUIDELINES

The Borough of Eatontown does not allow removal of a tree solely because of the leaf, flower, berry debris or personal preference.

Valid reasons for tree removal:

- Tree is dead, dying, critically diseased or damaged beyond repair.
- Tree is in danger of falling or uprooting.
- Tree is damaging vital infrastructure such as sewer line, water line, gas or electrical conduit.

PRUNING GUIDELINES

Reasons for pruning:

- Safety – remove branches that are in danger of falling and causing injury/property damage.
- Health – remove diseased or insect-infected wood; crossing/rubbing branches; or broken damaged limbs.
- Aesthetics – prune when tree is young to enhance the natural form.

If you need to speak with someone immediately, please call the Department of Public Works, 732-389-7651.

The Shade Tree Commission meets the 3rd Thursday of every month at 7:30 p.m. in the Eatontown Municipal Building, 47 Broad Street, 2nd floor. No appointment is required.

Article 307.21. VIOLATIONS and PENALTIES

Any person found guilty of violating any of the provisions of this article shall be subject to a fine not exceeding \$2,000 or imprisonment for a term of 90 days, or both. Each and every day that such violation continues shall be considered a separate violation. Each tree or shrub removed or destroyed in violation of this article shall be considered a separate violation.