



Community Center
68 Broad Street
Eatontown, NJ 07724
Phone: (732) 389-7647
Fax: (732) 389-5063
Email: comctr@eatontownnj.com

1. NAME OF APPLICANT _____
2. ADDRESS OF APPLICANT _____
3. TELEPHONE _____ CELL _____ E-MAIL _____
4. SPACE REQUESTED: PLEASE CHECK OFF- ROOM WITH STAGE _____ ROOM WITH TABLES&CHAIRS _____ BOTH _____
5. OTHER-DESCRIBE _____

6. DESCRIBE USE TO BE MADE OF FACILITY _____

7. PROVIDE DATE OR DATES REQUESTED _____

8. LIST HOURS OF USE EACH DATE _____

START TIME (AM/PM) _____ END TIME _____ (AM/PM)
9. IF MEETING IS TO BE HELD, TITLE & SUBJECT, SPEAKERS NAME

10. ANY PRESENTATIONS –PLEASE DESCRIBE

11. ADMISSION IF ANY AMOUNT _____
12. FOR WHAT PURPOSE WILL PROCEEDS BE USED _____
13. IF SPECIAL ARRANGEMENTS REQUIRED LIST DETAILS

SEATING-NUMBER REQUIRED _____ OTHER _____
14. LIST ORGANIZATION /MEETING CONTACTS NAME & PHONE NUMBER
PRES. OR CONTACT _____
SECY. OR CONTACT _____
TREAS. OR CONTACT _____
15. NAME OF INSURANCE COMPANY _____
LIABILITY LIMITS: PER PERSON _____ PER OCCURRENCE _____

HOLD HARMLESS AGREEMENT

(Please type or print)

BETWEEN THE BOROUGH OF EATONTOWN, MONMOUTH COUNTY, NEW JERSEY AND COMMUNITY CENTER

_____ (Applicant).

WITNESSETH:

1. In consideration of permission to use the public facility described below on the _____ day of, _____ 2009, the applicant does hereby covenant and agree to save and hold the Borough of Eatontown, its agents, servants and employees harmless from any and all liabilities or costs arising out of the use of the described premises by the applicant, the applicant's invitees or other persons.

2. The facilities will be used for the following purpose and no other: _____.
Number of persons expected to attend: _____.

3. The applicant is: (check one) ___ An individual ___ Non-profit corporation ___ Non-profit association
 ___ A profit making organization ___ Other (describe) _____

If applicant is an association or corporation, the undersigned certifies that the execution of the HOLD HARMLESS AGREEMENT has been duly authorized.

4. The applicant acknowledges that the permission to utilize the facilities is limited to the portion of the premises herein described (if applicable) and the permission to use the facility is valid only for the activity herein described. Notwithstanding the foregoing, however, this HOLD HARMLESS AGREEMENT shall be applicable to any claim asserted against the Borough of Eatontown or any loss incurred arising out of the applicant's activity whether or not the same extends beyond the permitted type or locale of activity or occurs on a different date than specified. The applicant further HOLDS HARMLESS, the Borough of Eatontown and its agents, from all liability or costs arising from any interaction or contact between the applicant and other applicants/activities taking place on municipal property, or arising from adjoining private property.

5. The applicant specifically agrees that this Indemnification and Hold Harmless Agreement shall include the responsibility to provide legal defense for the Borough of Eatontown for any suit arising out of the applicant's use of the premises, and that should the applicant or the applicant's insurance carrier fail or refuse to provide such a defense, the applicant will reimburse the Borough of Eatontown for any costs incurred by it for any person or organization acting on its behalf.

6. The undersigned is authorized to execute this HOLD HARMLESS AGREEMENT as the binding act of the applicant.

X _____ _____ **X** _____ _____
 Signature of Applicant Date Signature of Witness Date

If you (the applicant) are a corporation, association or company carrying insurance, please complete the information below. The applicant has furnished the Certificate of Insurance described below as an additional inducement for the permission to use of the premises.

NAME OF INSURANCE CARRIER: _____ CERTIFICATE #: _____
LIMITS OF LIABILITY: Property Damage _____
 Public Liability _____

A true copy of the Certificate of Insurance is attached hereto: _____. **NOTE:** Require \$1,000,000 per loss liability insurance for Special Events, subject to review and approval by the Borough Administrator.

